



Commonwealth Health Research Board Meeting Minutes for May 14, 2015

Members in Attendance:

Robert S. Call, M.D., Chairman
Cynda A. Johnson, M.D., M.B.A.,
Vice Chairman [via Skype]
Robert W. Downs, Jr., M.D.
Kenji M. Cunnion, M.D., M.P.H.
L. Matthew Frank, M.D.
John R. Onufer, M.D.

Members Absent:

Others in Attendance:

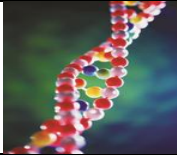
Anne C. Pace, M.P.A.	CHRB Administrator
James F. O'Donnell, Ph.D. [via teleconference]	Scientific Consultant
Carlos E. Caban, Ph.D., M.P.H.	Scientific Consultant
Carla R. Collins	Assistant Attorney General - III Office of the Attorney General
Babette Fuss, Ph.D.	Virginia Commonwealth University
Dong Sun, M.D., Ph.D.	Virginia Commonwealth University
Gilbert R. Upchurch, Jr., M.D.	University of Virginia
Helen I'Anson, Ph.D.	Washington & Lee University
Robert Bruno, Ph.D.	Old Dominion University
Alan D. Ealy, Ph.D.	Virginia Polytechnic Institute and State University
Justin W. Brown, Ph.D.	James Madison University
Raymond Enke, Ph.D.	James Madison University
David A. Taylor-Fishwick, Ph.D.	Eastern Virginia Medical School
David F. Archer, M.D.	Eastern Virginia Medical School

Call to Order:

Chairman Robert S. Call, M.D. called the meeting to order at 10:04 a.m. The meeting was held at the Gottwald Science Center, University of Richmond, 28 Westhampton Way, Richmond, Virginia 23173. A quorum was present for the transaction of business throughout the meeting. Although Cynda A. Johnson, M.D., M.B.A., attended via Skype, the quorum was comprised and maintained by those members physically present throughout the meeting at the Gottwald Science Center and all decisions were made by recorded votes cast by those members physically present throughout the meeting at that location. Chairman Robert S. Call, M.D. welcomed Dr. Robert W. Downs, Jr. to the Board.

Approval of Minutes:

Dr. Call moved that the Minutes be approved. Dr. Frank seconded the motion. The April 9, 2015 meeting minutes were approved unanimously by the Board.



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CLOSED SESSION: FY 2015/2016 CHRB Grant Process Step Three: Presentation of 5 Full Proposals to the Board

Chairman Robert S. Call, M.D. moved that the Board go into closed session pursuant to Virginia Code § 2.2-3711 (A) (7), § 2.2-3711 (A) (30), and § 2.2-3705.6 for the purpose of

consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel regarding :

records submitted as a grant or loan application, or accompanying a grant or loan application.....to the extent such records contain proprietary business or research-related information produced or collected by the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, if the disclosure of such information would be harmful to the competitive position of the applicant. Virginia Code § 2.2-3705.6 (17).

The motion was seconded by Dr. Cunnion. The motion was voted upon and passed unanimously.

Chairman Robert S. Call, M.D. moved that the Board reconvene in open session. Dr. Downs seconded the motion. The motion was voted upon and passed unanimously. The Board adopted the following resolution by roll call vote.

CERTIFICATION

WHEREAS, the Commonwealth Health Research Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Commonwealth Health Research Board certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

A roll call vote of members present approved this resolution unanimously.



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OPEN SESSION: CHR B Governing Documents: [all documents effective July 1, 2015]
CHR B Grant Guidelines FY 2016/2017
CHR B Policies and Procedures
CHR B Grant Agreement
CHR B By Laws

Member John R. Onufer, M.D., made a motion to approve the CHR B Governing Documents effective July 1, 2015 to include the following: CHR B Grant Guidelines FY 2016/2017, CHR B Policies and Procedures, CHR B Grant Agreement and the CHR B By Laws, all with an effective date of July 1, 2015. Dr. Cunnion seconded the motion. The motion was voted upon and passed unanimously. Administrator Pace stated that these documents will be posted to the CHR B website by July 1, 2015.

CLOSED SESSION: FY 2015/2016 CHR B Grant Process
Step Three: Presentation of 5 Full Proposals to the Board

Chairman Robert S. Call, M.D. moved that the Board go into closed session pursuant to Virginia Code § 2.2-3711 (A) (7), § 2.2-3711 (A) (30), and § 2.2-3705.6 for the purpose of

consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel regarding :

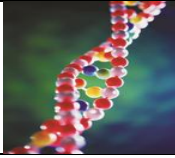
records submitted as a grant or loan application, or accompanying a grant or loan application.....to the extent such records contain proprietary business or research-related information produced or collected by the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, if the disclosure of such information would be harmful to the competitive position of the applicant. Virginia Code § 2.2-3705.6 (17).

The motion was seconded by Dr. Onufer. The motion was voted upon and passed unanimously.

Chairman Robert S. Call, M.D. moved that the Board reconvene in open session. Dr. Downs seconded the motion. The motion was voted upon and passed unanimously. The Board adopted the following resolution by roll call vote.

CERTIFICATION

WHEREAS, the Commonwealth Health Research Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and



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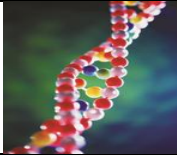
NOW, THEREFORE, BE IT RESOLVED, that the Commonwealth Health Research Board certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

A roll call vote of members present approved this resolution unanimously.

Dr. Onufer made a motion that the following 7 Principal Investigators receive a CHRB grant award for FY 2015/2016. Dr. Frank seconded the motion. The motion was voted upon and passed unanimously. *It is noted for the record that Kenji M. Cunnion, M.D., M.P.H., recused himself from consideration of, and voting concerning, the presentations related to the grant applications from Eastern Virginia Medical School due to his previous associations with the presenters to avoid even the mere appearance of impropriety.*

Administrator Pace will contact the following Principal Investigators regarding the outcome of the Board's decisions. She will also provide reviewer comments [from the Full Proposal submission] to those Principal Investigators who will not receive a grant award.

Institution	Principal Investigator	Grant Title
Virginia Commonwealth University	Dong Sun, M.D., Ph.D.	<i>Targeting NLRP3 inflammasomes to treat traumatic brain injury with a novel pharmacological inhibitor</i>
Washington & Lee University	Helen I'Anson, Ph.D.	<i>The role of snacking in early obesity onset in children</i>
Old Dominion University	Robert Bruno, Ph.D.	<i>Chimeric mammary models for elucidating microenvironment contributions to tumor suppression and promotion</i>
Virginia Polytechnic & State University	Alan D. Ealy, Ph.D.	<i>Fetal Outcomes from Maternal Obesity Around the Time of Conception</i>
James Madison University	Raymond Enke, Ph.D.	<i>Molecular and bioinformatic analysis of epigenetic gene regulation in the normal and diseased retina: Characterizing pathways for diagnosing and treating macular degeneration</i>
Eastern Virginia Medical School	David A. Taylor-Fishwick, Ph.D.	<i>New Drug Target for Diabetes</i>
Eastern Virginia Medical School	David F. Archer, M.D.	<i>Dysfunctional Hemostasis and Inflammation in Women with Uterine Myomas and Heavy Menstrual Bleeding</i>



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**CLOSED SESSION: [1] Progress of Ongoing CHRB Grant Awards and Recommendations for Second Year Funding for Two-Year Grant Awards
[2] Issue: Grant Award #45-10**

Chairman Robert S. Call, M.D. moved that the Board go into closed session pursuant to Virginia Code § 2.2-3711 (A) (7), and, § 2.2-3711 (A) (30), for the purpose of

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel regarding :

Consideration of the progress of on-going grants, deliberations concerning whether to fund the second year of certain two-year Grant Awards, and a proposed resolution of a dispute concerning Grant Award #45-10.

The motion was seconded by Dr. Onufer. The motion was voted upon and passed unanimously.

Chairman Robert S. Call, M.D. moved that the Board reconvene in open session. Dr. Cunnion seconded the motion. The motion was voted upon and passed unanimously. The Board adopted the following resolution by roll call vote.

CERTIFICATION

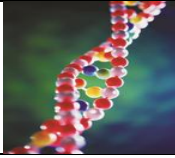
WHEREAS, the Commonwealth Health Research Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Commonwealth Health Research Board certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

A roll call vote of members present approved this resolution unanimously.

Dr. Frank made a motion that the following 6 Principal Investigators receive second-year funding to continue their CHRB grant award initially funded in FY 2014/2015. Dr. Downs seconded the motion. The motion was voted upon and passed unanimously. Administrator



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Pace will contact the following Principal Investigators regarding the outcome of the Board's decisions.

Institution/ Organization	Principal Investigator	Grant Title
Virginia Polytechnic & State University	Elizabeth Gilbert, Ph.D.	<i>Using anorexic and obese chickens to identify targets for appetite regulations</i>
Hampden-Sydney College	Kristian Hargadon, Ph.D.	<i>The Role of Melanoma-derived Factors in Suppressing the Maturation, Activation, and T Cell Stimulatory Capacity of Dendritic Cells</i>
Virginia Polytechnic & State University	Deborah Kelly, Ph.D.	<i>BRCA1-directed Transcriptional Regulation in Hereditary Breast Cancer</i>
University of Virginia	Dongfeng Pan, M.D.	<i>Tumor-targeted Delivery of Farnesylthiosalicylic Acid (FTS)</i>
Eastern Virginia Medical School	Tushar Shah, M.D., M.B.A.	<i>Role of Novel Complement inhibitor in improving neurological outcomes in an animal model of Neonatal Hypoxic Ischemic Encephalopathy</i>
Virginia Commonwealth University	Judith Voynow, Ph.D.	<i>Inhaled 2-O, 3-O desulfated heparin is a multifunctional anti-inflammatory therapy for cystic fibrosis lung disease</i>

The Board was given an update concerning the dispute regarding CHRB Grant Award #45-10. The Board discussed the issue; after which Dr. Onufer moved the Board to approve the proposed settlement, to authorize legal counsel to finalize the drafting of any documents necessary to memorialize and effectuate the agreement between the parties, to authorize the Chairman to endorse any such documents on behalf of the Board, and to authorize the Administrator to accept payment pursuant to, and in accordance with, the agreement of the parties as memorialized in such documents and to record the stipulation made by the Principal Investigator. Dr. Cunnion seconded the motion. The motion was voted upon and passed unanimously.

Next meeting:

Chairman Robert S. Call, M.D. moved that the meeting be adjourned. The motion was seconded, voted upon and passed unanimously by the Board. The meeting adjourned at 4:12 p.m.

The Board's next meeting will be **Thursday, December 10, 2015** in Richmond, Virginia at the Wilton Center or the Gottwald Science Center Conference Room at the University of Richmond. The meeting will begin promptly at 10:00 a.m. At this meeting, as part of the 2016/2017 grant process, the Board will review the Concept Papers submitted and the review panel's recommendations regarding which ones should be developed into Full Proposals. The Board then will determine which Principal Investigators will be asked to submit Full Proposals.