



Commonwealth Health Research Board
Meeting Minutes for May 10, 2018
DRAFT

Members in Attendance:

Members Absent:

Cynda A. Johnson, M.D., M.B.A., Chair
L. Matthew Frank, M.D., Vice Chair
Robert W. Downs, Jr., M.D.
Thomas W. Eppes, Jr., M.D.
Julia A. Spicer

Others in Attendance:

Anne C. Pace, M.P.A.
Raya Mandler, Ph.D.
Merrill Mitler, Ph.D., M.P.H.
Arnold Revzin, Ph.D.
Carla R. Collins

Charles Clevenger, M.D., Ph.D.
Liya Qiao, Ph.D.
Paul Dent, Ph.D.
Li Jin, Ph.D.
Genta Kakiyama, Ph.D.
Peter Kasson, M.D., Ph.D.
Robert Kelly, M.D.
George Vidal, Ph.D.
Alberto Musto, M.D., Ph.D.
Vincent Wang, Ph.D.

Claudia Muratori, Ph.D.
Daniel Slade, Ph.D.
Ziyong Cheng, Ph.D.

CHRB Administrator
Scientific Consultant
Scientific Consultant
Scientific Consultant
Senior Assistant Attorney General
Office of the Attorney General
Virginia Commonwealth University
Virginia Commonwealth University
Virginia Commonwealth University
University of Virginia
McGuire Research Institute
University of Virginia
Children's Hospital for The King's Daughters
James Madison University
Eastern Virginia Medical School
Virginia Polytechnic Institute and State
University
Old Dominion University Research Foundation
Virginia Polytechnic Institute and State
University
Virginia Polytechnic Institute and State
University

Call to Order:

Chair Cynda A. Johnson, M.D., M.B.A. called the meeting to order at 8:42 a.m. The meeting was held at the Gottwald Science Center, University of Richmond, 28 Westhampton Way, Richmond, Virginia 23173. A quorum was present for the transaction of business throughout the meeting. The Board then discussed the instructions for presentations, including the manner in which questions would be asked of the presenters and the time limitations for each presentation.



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Approval of Minutes:

Dr. Downs moved to approve the Minutes from the April 5, 2018 meeting. The meeting minutes were then unanimously approved by the Board upon Dr. Eppes's second of Dr. Downs's motion.

The Board began a discussion of the Grant Guidelines and Policies and Procedures that was continued after the conclusion of the first Closed Session during which 6 presentations were made to the Board.

CLOSED SESSION: FY 2018/2019 CHRB Grant Process
Step Three: Presentation of 6 Full Proposals to the Board

Robert W. Downs, Jr., M.D., moved that the Board go into closed session pursuant to Virginia Code § 2.2-3711 (A) (7), § 2.2-3711 (A) (30), and § 2.2-3705.6(17) for the purpose of

consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel regarding:

records submitted as a grant or loan application, or accompanying a grant or loan application.....to the extent such records contain proprietary business or research-related information produced or collected by the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, if the disclosure of such information would be harmful to the competitive position of the applicant. Virginia Code § 2.2-3705.6 (17).

The motion was seconded by Ms. Spicer. The motion was voted upon and passed unanimously.

Vice Chair Matthew Frank, M.D., moved that the Board reconvene in open session. Ms. Spicer seconded the motion. The motion was voted upon and passed unanimously. The Board adopted the following resolution by roll call vote.



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CERTIFICATION

WHEREAS, the Commonwealth Health Research Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

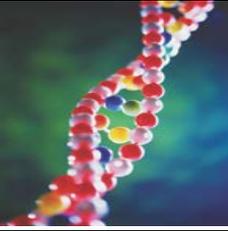
WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Commonwealth Health Research Board certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

A roll call vote of members present was taken. Each approved this certification.

OPEN SESSION: Review and Discussion of CHRB Grant Related Documents

The Board continued its discussion of the proposed changes to all of the CHRB's governing documents (Grant Guidelines, Policies and Procedures, and Bylaws) and Grant Agreement for the FY 2019-2020 grant applications review cycle. Administrator Pace reviewed the following proposed revisions to the grant related documents with the Board with a focus on significant changes. By motion made by Chair Cynda A. Johnson, M.D., M.B.A., and seconded by Dr. Downs, the Board unanimously approved the revised CHRB Grant Guidelines and Application Instructions, the CHRB Policies and Procedures, the CHRB Grant Agreement and the CHRB By laws. [A summary of significant changes appears below; however, the reader is encouraged to review the approved governing documents in their entirety as they are posted on the CHRB's website.]



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**CHRB Grant Guidelines and Application Instructions FY 2019/2020
[effective July 1, 2018]**

Action	Rationale
<p>Add language to Step 3 Presentation: The CHRB does not provide questions in advance of a Principal Investigator’s oral presentation of his or her Full Proposal to the Board. The value of the face-to-face presentations with the Principal Investigator is to measure the scientific merit of the Full Proposal and the competence and readiness of the Principal Investigator to successfully carry out the research project.</p>	<p>In response to an inquiry regarding whether questions from the Board would be provided to grant applicants in advance of the Principal Investigator’s presentation of the Full Proposal to the Board, the Board decided not to do so. The Board determined that questions would be asked after the presentation as part of the evaluation of the proposal.</p>
<p>Add language to Step 3 Presentation: Any proposed projects that request funding to develop an engineering device and/or a manufacturing process must address and include in their proposal the standard components of a biomedical research proposal such as a hypothesis, control groups, statistical tests, and experimental replication.</p>	<p>This language ensures that proposed projects such as these include standard components of a biomedical research proposal.</p>
<p>Add language to clarify that: An undergraduate student(s) can be listed as TBD on Attachment 1: Budget Forms and Attachment 2: Budget Rationale for the Concept Paper and the Full Proposal submission; however, they must be named and expenses provided in required fiscal report submissions to the CHRB if a grant award is made.</p>	<p>Often times, a Principal Investigator is not able to identify the name of the undergraduate student(s) until after a CHRB Grant Award is made. There is also some fluidity from summer to summer in that different undergraduate student(s) participate in the project.</p>
<p>Graduate Student(s) enrolled in a pre-Master or pre-Doctoral Program, Research Associates and Postdoctoral Participants are provided in separate paragraphs for clarification.</p> <p>Throughout the grant guidelines, the term, “Graduate Student” and “pre-Master and pre-Doctoral” has been modified to be read as: Graduate Student(s) enrolled in a Masters or Doctoral Program.</p>	<p>Definitions provided for a Graduate Student, Research Associate and a Postdoctoral Participant <u>are also now reflected</u> in this budget section of the application instructions.</p> <p>Graduate Students participating as Research Associates has been revised to read as: Graduate Student(s) enrolled in a Masters or Doctoral Program. There has been some confusion regarding Graduate Students and Research Associates and whether a CV should be provided. These changes clarify this point.</p>



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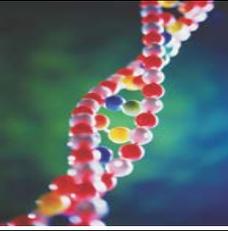
Action	Rationale
Delete language: The CHRBR also does not support activity that results in a product or device that is to be used for training.	This wording should have been deleted in the FY 2018/2019 Grant Guidelines. Notification was provided in the Corrections document.
The Applicant Institution or Organization is responsible for providing the 33% institutional or organizational matching funds for each year that CHRBR funds are being requested. (There is only one Applicant Institution or Organization). Examples of reasons for Denial of a Full Scientific Review of a Concept Paper or Full Proposal: Add language: Not providing the 33% each year.	Although this has been a requirement since the inception of the CHRBR Grant Guidelines, this revision makes it clear that the 33% effort is required for each year of the grant project in which CHRBR funds are requested.
Under Current Funding: Add the following language: Please note: It is the responsibility of the Principal Investigator and the Applicant Institution or Organization to notify the CHRBR of any changes in the status of a pending grant especially if an award has been made and it conflicts with the CHRBR research proposal.	This language was added to encourage Principal Investigators to notify the CHRBR Administrator about pending awards that are funded during the ongoing CHRBR Grant process.
Add language to clarify that, All doctoral level positions participating in the CHRBR funded project must provide a CV even if they are working as a Research Associate or a Lab Manager.	Some Research Associates have doctoral degrees and may have worked in a lab for an extended number of years. Clarification was needed concerning this point.
Under Evidence of IRB or IACUC approval or pending approval: Add language to clarify that, If a grant award is made, it is the responsibility of the Principal Investigator and grantee institution or organization to provide updated protocols as they are approved by the grantee institution or organization.	This language was added to emphasize that Principal Investigators must notify the CHRBR Administrator of changes or updates to the approved protocol for the CHRBR Grant Award.
Add language to clarify that, A Medical Student is considered to be a Graduate Student and participation requires approval from the Dean of the Medical School.	Clarification provided regarding participation of a medical student and participation in a CHRBR funded grant.
Clarification of "Postdoctoral Participant" is provided by revising its definition.	Clarification needed in defining what constitutes a "Postdoctoral Participant".
BOLDED the following language: Travel to professional conferences including the presentation of results from proposed CHRBR research	This continues to be an issue; as several grant applications reflect a request for travel funds to conferences even though this has not been allowed since the inception of the CHRBR Grant Guidelines in 1999.



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CHRB Policies and Procedures [effective July 1, 2018]

Action	Rationale
<p>Add language to Step 3 Presentation: The CHRB does not provide questions in advance of a Principal Investigator's oral presentation of his or her Full Proposal to the Board. The value of the face-to-face presentations with the Principal Investigator is to measure the scientific merit of the Full Proposal and the competence and readiness of the Principal Investigator to successfully carry out the research project.</p>	<p>In response to an inquiry regarding whether questions from the Board would be provided to grant applicants in advance of the Principal Investigator's presentation of the Full Proposal to the Board, the Board decided not to do so. The Board determined that questions would be asked after the presentation as part of the evaluation of the proposal.</p>
<p>Expand the Categories of Research to reflect a separate coding category for addiction research: DM Drug Metabolism and Drug Addiction will be separated into two categories: DM = Drug Metabolism DA – Drug Addiction and Alcoholism New Category to be added: GE = Genetics</p>	<p>Self-explanatory.</p>
<p>Add language as follows: The Grantee Institution or Organization is responsible for providing the 33% institutional or organizational matching funds for each year that CHRB funds are being requested.</p>	<p>Although this has been a requirement since the inception of the CHRB Grant Guidelines, this revision makes it clear that the 33% effort is required for each year of the grant project in which CHRB funds are requested.</p>
<p>Add wording to existing language: If the request for reconsideration does not contain this information, the request for reconsideration may be denied. The reconsideration request is not an opportunity to provide additional information, or to supplement or make corrections to the original Concept Paper or, if applicable, the Full Proposal submission.</p>	<p>Clarification that reconsideration requests may not be made to correct grant proposal submissions.</p>
<p>Substitute new wording for the last sentence: Under Requests for Reconsideration: If during the Grant Period of an Awarded Grant, the CHRB makes a decision regarding . . . the Principal Investigator and the Grantee Institution or Organization, may submit a written request to the CHRB for a reconsideration of the CHRB's decision to deny the request. Principal Investigators and Grantee Institutions or Organizations may request reconsideration only if they demonstrate a factual error allegedly made by the CHRB.</p>	<p>This clarifies that reconsideration may not be requested unless an applicant can demonstrate that the CHRB allegedly made a factual error upon which its decision was based. Requests for reconsideration may not be made because an applicant wants to correct an error made by the applicant.</p>



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Action	Rationale
<p>Add language to: Three-month No-Cost Extensions It is assumed that the same level of effort will continue for all project participants during the three-month no-cost extension period unless a budget reallocation or other change has been approved as part of the three-month no-cost extension.</p> <p>Add language to: Six-month No-Cost Extensions It is assumed that the same level of effort will continue for all project participants during the six-month no-cost extension period unless a budget reallocation or other change has been approved as part of the six-month no-cost extension.</p>	<p>Clarification provided that the same level of effort will continue for all project participants during the no-cost extension period unless a budget reallocation or other changes have been approved by the CHRB.</p>
<p>Add proposed language to clarify that: An undergraduate student(s) can be listed as TBD on Attachment 1: Budget Forms and Attachment 2: Budget Rationale for the Concept Paper and the Full Proposal submission; however, they must be named and expenses provided in required fiscal report submissions to the CHRB if a grant award is made.</p>	<p>Often times, a Principal Investigator is not able to identify the name of the undergraduate student(s) until after a CHRB Grant Award is made. There is also some fluidity from summer to summer in that different undergraduate student(s) participate in the project.</p>
<p>A Medical Student is considered to be a Graduate Student and participation requires approval from the Dean of the Medical School.</p>	<p>Clarification provided concerning participation of a medical student and participation in a CHRB funded grant.</p>
<p>Clarification of “Postdoctoral Participant” is provided by revising its definition.</p>	<p>Clarification needed in defining what constitutes a “Postdoctoral Participant”.</p>
<p>Scientific Review of Concept Paper and Full Proposal Submissions:</p> <p>Concept Papers: Scientific Reviewer assignments for Concept Papers are randomized. Some Concept Papers may be reassigned to a specific Scientific Reviewer to better align the subject matter of the proposal with the expertise of the reviewer.</p> <p>For a resubmission of a Concept Paper from a previous grant year, a different Scientific Reviewer will be assigned to complete the review.</p> <p>Full Proposals: The Scientific Reviewer for the Concept Paper will also serve as the Primary Scientific Reviewer of the Full Proposal. A secondary Scientific Reviewer will also review the Full Proposal and provide comments to the Primary Scientific Reviewer.</p>	<p>This NEW language provides the applicant and applicant institution or organization with information regarding how CHRB Concept Papers and Full Proposals are reviewed.</p>



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<p>Request for Feedback from Review of Concept Paper, Full Proposal or Presentation of the Full Proposal to the Board:</p> <p>Scientific review comments are provided to assist the Principal Investigator in his or her resubmission of grant proposals to the CHRB in a future grant application review cycle. A summary of the review comments will provide both the strengths and weaknesses of the application.</p> <p>Concept Paper: The CHRB will provide a summary of the Scientific Reviewer's comments to the Principal Investigator, who submits a Concept Paper, but is not asked to submit a Full Proposal.</p> <p>Full Proposal: The CHRB will provide a summary of the Scientific Reviewer's comments to the Principal Investigator who submits a Full Proposal but is not asked to make a presentation of the Full Proposal to the Board.</p> <p>Presentation of the Full Proposal: The CHRB will provide Scientific Reviewer's comments of the Full Proposal review to the Principal Investigator who presents a Full Proposal to the Board but is not awarded a CHRB Grant. The CHRB does not provide questions in advance of a Principal Investigator's oral presentation of his or her Full Proposal to the Board. The value of the face-to-face presentations with the Principal Investigator is to measure the scientific merit of the Full Proposal and the competence and readiness of the Principal Investigator to successfully carry out the research project.</p> <p>When providing feedback to Principal Investigators per the approved policy reflected in these CHRB's Policy and Procedures, the response will not make suggestions or recommendations to the Principal Investigator regarding other funding opportunities. It will do so only in general terms, e.g. <i>There are other Virginia funding opportunities in which product commercialization and private sector collaboration are measures used in considering grant awards.</i></p>	<p>Whether Feedback is provided to Principal Investigators at each step of the grant process is clarified and reflected in a new section within the Policies and Procedures.</p>



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Action	Rationale
<p>BOLDED the following language: Travel to professional conferences including the presentation of results from proposed CHRBR research</p>	<p>This continues to be an issue; as several grant applications reflect a request for travel funds to conferences even though this has not been allowed since the inception of the CHRBR Grant Guidelines in 1999.</p>
<p>Under Definitions: Add the following language Under IACUC and IRB: If a grant award is made, it is the responsibility of the Principal Investigator and Grantee Institution or Organization to provide updated protocols as they are approved by the Grantee Institution or Organization.</p>	<p>This language was added to emphasize that Principal Investigators must notify the CHRBR Administrator of changes or updates to the approved protocol for the CHRBR Grant Award.</p>
<p>Add language to clarify that, All doctoral level positions participating in the CHRBR funded project must provide a CV even if they are working as a Research Associate or a Lab Manager.</p>	<p>Some Research Associates have doctoral degrees and may have worked in a lab for an extended number of years. Clarification was needed concerning this point.</p>



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CHRB Bylaws [effective July 1, 2018]

Action	Rationale
<p>G. The authority delegated to the Chair by the Board shall include, but not be limited to, the following:</p> <p>11. The authority to approve or deny budget reallocation requests or changes to the approved budget (the budget described in the Full Proposal and approved as part of the CHRB Grant Award), that exceed 10% of the amount budgeted for a single line item, whether the line item is for a personnel or non-personnel [supplies, animal purchase/maintenance, services and equipment] expenditure, after consultation with the CHRB Administrator and at least one scientific consultant;</p>	Administrative efficiencies.
<p>C. The authority delegated to the Administrator by the Board and its Chair shall include, but not be limited to, the following:</p> <p>3. The authority to approve or deny budget reallocation requests or changes to the approved budget (the budget described in the Full Proposal and approved as part of the CHRB Grant Award), that do not exceed 10% of the amount budgeted for aa single line item, whether the line item is for a personnel or non-personnel [supplies, animal purchase/maintenance, services and equipment] expenditure, after consultation with at least one scientific consultant;</p>	Administrative efficiencies.
<p>12. The authority to grant or deny six month no-cost extension requests of up to 12 months for Grantee Institutions or Organizations and Principal Investigators, after consultation with at least one scientific consultant;</p>	The CHRB Board Chair has been delegated the authority to grant or deny no-cost extension requests of up to 12 months.
<p>C. The authority to grant or deny three month, no-cost extension requests for Grantee Institutions or Organizations and Principal Investigators, after consultation with at least one scientific consultant;</p>	Language stricken as there are no longer three-month no-cost extensions effective July 1, 2018.



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Action	Rationale
G. 2. The authority to sign a Memorandum of Understanding between the Commonwealth Health Research Board and the Office of the Attorney General.	New language
G. 3. The authority to sign a Memorandum of Understanding between the Commonwealth Health Research Board and the Department of Accounts. The authority to approve a variance of up to 10% in the total service fees reflected in the MOU between the CHRB and the DOA. A new MOU will not be required if the variance between the approved service fees and the revised service fees is within a 10% increase or decrease.	New language

CLOSED SESSION: Personnel and Amended Budget Discussion

Vice Chair Matthew Frank, M.D., moved that the Board go into closed session pursuant to Virginia Code §§2.2-3711(A)(7) and 2.2-3711(A)(1) for the purpose of consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel regarding a personnel matter pursuant to Virginia Code § 2.2-3711(A)(1).

The motion was seconded by Dr. Downs. The motion was voted upon and passed unanimously.

Vice Chair Matthew Frank, M.D., moved that the Board reconvene in open session. Dr. Downs seconded the motion. The motion was voted upon and passed unanimously. The Board adopted the following resolution by roll call vote.

CERTIFICATION

WHEREAS, the Commonwealth Health Research Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;



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NOW, THEREFORE, BE IT RESOLVED, that the Commonwealth Health Research Board certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

A roll call vote of members present was taken. Each approved this certification.

Results of Closed Session:

Dr. Downs moved that the Board approve the proposed FY 2018/2019 MOU (Memorandum of Agreement) between the OAG (Office of the Attorney General) and the CHRB. Ms. Spicer seconded the motion and it passed unanimously.

Dr. Downs moved that the Board approve the proposed FY 2018/2019 MOA (Memorandum of Understanding) between the DOA (Department of Accounts) and the CHRB for fiscal services to be provided by the DOA to the CHRB. Dr. Frank seconded the motion and it passed unanimously.

Dr. Downs moved that the Board approve the revised proposed FY 2018/2019 CHRB Administrative Budget in the amount of \$249,871.15, which reflects the following changes:

- [1] A decrease in subject line item 1115 Medical/Hospitalization Insurance for the CHRB Administrator; and,
- [2] An increase in subject line item 1244 Management Services for the three scientific reviewers.

Dr. Eppes seconded the motion and the motion was approved unanimously.

Dr. Downs moved that the Board approve the delegation of authority to the Chair to approve a variance of up to 10% in the service fees reflected in the MOU between the CHRB and the DOA for fiscal services. A new MOU will not be required if the variance between the approved service fees and the revised service fees is within a 10% increase or decrease. Dr. Eppes seconded the motion and the motion was approved unanimously.



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**CLOSED SESSION: FY 2018/2019 CHRB Grant Process
Step Three: Presentation of 7 Full Proposals to the Board**

Vice Chair Matthew Frank, M.D., moved that the Board go into closed session pursuant to Virginia Code § 2.2-3711 (A) (7), § 2.2-3711 (A) (30), and § 2.2-3705.6(17) for the purpose of

consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel regarding:

records submitted as a grant or loan application, or accompanying a grant or loan application.....to the extent such records contain proprietary business or research-related information produced or collected by the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, if the disclosure of such information would be harmful to the competitive position of the applicant. Virginia Code § 2.2-3705.6 (17).

The motion was seconded by Ms. Spicer. The motion was voted upon and passed unanimously.

Vice Chair Matthew Frank, M.D., moved that the Board reconvene in open session. Ms. Spicer seconded the motion. The motion was voted upon and passed unanimously. The Board adopted the following resolution by roll call vote.

CERTIFICATION

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NOW, THEREFORE, BE IT RESOLVED, that the Commonwealth Health Research Board certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.



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A roll call vote of members present was taken. Each approved this certification.

Ms. Spicer made a motion that the following 8 Principal Investigators receive a CHRB grant award for FY 2018/2019. Dr. Frank seconded the motion. The motion was voted upon and passed unanimously. Administrator Pace will contact the following Principal Investigators regarding the outcome of the Board's decisions. She will also provide reviewer comments [from the Full Proposal submission] to those Principal Investigators who will not receive a grant award.

Institution	Principal Investigator	Grant Title
Virginia Polytechnic Institute & State University	Zhiyong Cheng, Ph.D.	<i>An interdisciplinary approach to preventing obesity by targeting FoxO1</i>
Virginia Commonwealth University	Charles Clevenger, M.D., Ph.D.	<i>HDAC6 as a Therapeutic Target in Breast Cancer</i>
Virginia Commonwealth University	Paul Dent, Ph.D.	<i>Novel anti-sarcoma therapies</i>
University of Virginia	Li Jin, Ph.D.	<i>Could we treat acute back/leg pain with nanoparticle fullerene instead of steroid?</i>
University of Virginia	Peter Kasson, M.D., Ph.D.	<i>Rapid identification of entry inhibitors and neutralizing antibodies for emerging viruses</i>
Eastern Virginia Medical School	Alberto Musto, M.D., Ph.D.	<i>Role of CD40L in Limbic Epileptogenesis</i>
Virginia Commonwealth University	Liya Qiao, Ph.D.	<i>Role of TrkB.T1 in Bowel and Urinary Bladder Comorbidity</i>
Virginia Polytechnic Institute & State University	Daniel Slade, Ph.D.	<i>Determining the Interplay between Human and Bacterial Proteins that drive the Onset and Progression of Colorectal Cancer</i>



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Ms. Spicer made a motion to approve second year funding for Frank Castora, Ph.D, Eastern Virginia Medical School, grant #274-08-17. Dr. Frank seconded the motion. The motion was voted upon and passed unanimously.

Next Meeting: Thursday, December 13, 2018

Chair Cynda A. Johnson, M.D., M.B.A. moved that the meeting be adjourned. The motion was seconded by Dr. Downs, voted upon and passed unanimously by the Board. The meeting adjourned at 4:00 p.m.

The Board's next meeting will be **Thursday, December 13, 2018** in Richmond, Virginia at the Gottwald Science Center Conference Room at the University of Richmond. The meeting will begin promptly at 10:00 a.m. At this meeting, the Board will review the Concept Papers submitted, as part of the 2019/2020 grant process, and review the panel's recommendations regarding which ones should be developed into Full Proposals. The Board then will determine which Principal Investigators will be asked to submit Full Proposals.